



MANHASSET UNION FREE SCHOOL DISTRICT

MANHASSET, NEW YORK 11030

REGULAR BOARD MEETING MINUTES

OCTOBER 22, 2020

SECONDARY SCHOOL/DISTRICT OFFICE/COMMUNITY ROOM
AND VIA ZOOM VIDEO COMMUNICATIONS – LIVE ON YOUTUBE
DUE TO COVID-19 RESTRICTIONS

MEMBERS OF THE BOARD PRESENT AND VOTING: Ms. Patricia Aitken, President, Ms. Christine Monterosso, Vice President, Mr. Carlo Prinzo, Ms. Regina Rule and Ms. Ann Marie Curd, Trustees

MEMBERS OF THE BOARD ABSENT: NONE

STUDENT DELEGATE PRESENT: Mir Zayid Alam

ADMINISTRATIVE STAFF PRESENT: Dr. Vincent Butera, Superintendent; Rosemary Johnson, Deputy Superintendent for Business and Operations; Dr. Gaurav Passi, Assistant Superintendent for Curriculum and Instruction; Allison Rushforth, Executive Director of District Special Education Programs and Pupil Personnel Services and several other administrators.

CALL TO ORDER and VERIFICATION OF QUORUM

On motion duly made at 7:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

MOTION: The Board of Education convenes herewith a Regular Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

7:12 p.m. There were over 190 community members and staff in attendance via Zoom

A. Tenure Recognition

Diane Bollen
Meghan Buonpastore
Stephen Guidolin
Erin Intrabartola
Samantha Lupa
Lori Margulies
Robert Mashburn
Danielle Mora
Phyllis Parisi-Ellis
Christen Visceglie
Jacqueline Williams
Stephanie Yacavone

B. Approval of Minutes (Enclosures)

MOTION: The Board of Education hereby approves the minutes of the October 8, 2020 Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

C. Superintendent's Report**D. Student Delegate's Report****E. Discussion of the Use of the Term "Indians" in Teams & Clubs**

Guest Speakers:

Chief Martin Jones, Matinnecock Sagamore of the Wolf Clan (representing Chief Osceola Townsend)

Helen Sells, chairperson, Setalcott Nation

Sandi Brewster-walker, Executive Director, Montaukett Indian Nation

F. Acceptance of Gift to fund CASA Secondary School Clubs (Enclosure)

MOTION: The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift in the amount of \$3816.86 from the Manhasset Community Coalition Against Substance Abuse (CASA) to be used to fund the Middle School and High School CASA Set Connect Clubs Advisors stipends, inclusive of pension and payroll taxes.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

G. Policy Review

Second Reading and Adoption	
4750	Promotion and Retention of Students
5151	Homeless Children
5151R	Homeless Children Regulation
5460	Suspected Child Abuse, Maltreatment or Neglect in a Domestic Setting
5460R	Suspected Child Abuse, Maltreatment or Neglect in a Domestic Setting Regulation
5500	Student Records
5500E1	FERPA Notice Regarding Access to Student Records and Student Information

5500E2	Notification of Directory Information Designations
5500E3	Release of Directory Information / Opt Out
5500E4	Military Disclosure Form - Opt Out
8635	Information and Data Privacy Security, Breach and Notification
8635R	Information and Data Privacy Security, Breach and Notification Regulation
8635E1	Information and Data Privacy Security, Breach and Notification Exhibit - Parents' Bill of Rights Exhibit
8635E2	Information and Data Privacy Security, Breach and Notification Exhibit -Third-Party Contractor Supplement Exhibit
Policy Renumbering	
5150.1 (formerly 5151)	Admission of Resident Students
5150.1R (formerly 5151R)	Admission of Resident Students Regulation
550E4 (moved to 8635E2)	Parents' Bill of Rights

MOTION: The Board of Education hereby approves the adoption and renumbering of the above-named policies.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

H. Board Discussion and Committee Reports

1. Audit Committee
2. CAC Finance
3. MAAC – Patricia Aitkin and Indians Rock (Athletics)
4. School Community Association (SCA) - Patricia Aitken
5. Tower Foundation – Ann Marie Curd
6. PASE (Special Education) – Christine Monterosso
7. CASA

I. Personnel (Enclosures)

RESOLUTION FOR ROSEMARY JOHNSON'S NEWLY ASSIGNED DUTIES

BE IT HEREBY RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District assigns the following duties (previously the responsibility of the Assistant Superintendent for Human Resources) to the Deputy Superintendent for Business and Operations, effective October 1, 2020: employee benefits oversight; records access officer; ADA compliance officer; MESPA liaison including contractual, disciplinary matters and evaluations, and legal matters; staff attendance oversight; FMLA oversight; Civil Service personnel matters; Confidential Employees personnel matters and

BE IT FURTHER RESOLVED that the Deputy Superintendent for Business and Operations shall be entitled to receive a stipend for assuming these additional responsibilities in the amount of \$15,000.00 for the period of October 1, 2020 until June 30, 2021.

RESOLUTION FOR GAURAV PASSI'S NEWLY ASSIGNED DUTIES

BE IT HEREBY RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District assigns the following duties (previously the responsibility of the Assistant Superintendent for Human Resources) to the Assistant Superintendent for Curriculum and Instruction, effective October 1, 2020: new teacher orientation; hiring for all certified positions; MEA liaison including contractual, disciplinary matters and evaluations; professional development; approval of crossover requests; tenure recommendations; personnel schedules; compliance training; and APPR; and

BE IT FURTHER RESOLVED that the Assistant Superintendent for Curriculum and Instruction shall be entitled to receive a stipend for assuming these additional responsibilities in the amount of \$10,000.00 for the period of October 1, 2020 until June 30, 2021.

RESOLUTION FOR ALLISON RUSHFORTH'S NEWLY ASSIGNED DUTIES

BE IT HEREBY RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District assigns the following duties (previously the responsibility of the Assistant Superintendent for Human Resources) to the Executive Director of District Special Education Programs and Pupil Personnel Services, effective October 1, 2020: Covid-19 matters; hiring teaching assistants and supervisory aides; ADA compliance officer; Title IX Coordinator; Dignity for All Students Act Coordinator; and

BE IT FURTHER RESOLVED that the Executive Director for District Special Education Programs and Pupil Personnel Services shall be entitled to receive a stipend for assuming these additional responsibilities in the amount of \$10,000.00 for the period of October 1, 2020 until June 30, 2021.

PERSONNEL SCHEDULE:

Appointments (42) (As per MEA & MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule A-11, Appointments.

Settings of Salary (4) (As per RESOLUTIONS FOR NEWLY ASSIGNED DUTIES & MESPA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule S-9 Settings of Salary.

Leaves of Absence (2) (As per MEA & MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule L-7, Leaves of Absence.

Terminations (7) (As per MESPA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule T-11, Terminations.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 4-0

*Mr. Prinzo stepped out of the meeting for a moment during this vote.

J. Consent Agenda

1. CSE/CPSE/Section 504 Minutes (Enclosures)

MOTION: Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated October 22, 2020.

2. Ratification of Conference Requests (Enclosures)

MOTION: The Board of Education hereby ratifies the Conference Requests reviewed by Assistant Superintendent Passi and approved by the Superintendent and the Business Official. These requests are on file in Central Office and available for review, if requested.

3. Approval of Engagement Letter with FoxPointe Solutions, a Division of The Bonadio Group (Enclosure)

MOTION: Upon the recommendations of the Audit Committee, the Board of Education of the Manhasset UFSD hereby approves an engagement letter with FoxPointe Solutions to provide an information technology (IT) risk assessment and internal pentesting, and authorizes the Board President to sign said engagement letter.

4. Approval of a Letter of Agreement with Bonadio & Co., LLP for Internal Auditing Services for the 2020-2021 Fiscal Year (Enclosure)

MOTION: The Board of Education, with the recommendation of the Audit Committee, hereby accepts the proposal from Bonadio & Co., LLP for internal auditing services at a cost not to exceed \$28,500 for the 2019-2020 fiscal year, and
BE IT FURTHER RESOLVED that the Board of Education authorizes the Board President to execute a letter of engagement between the Board of Education and Bonadio & Co., LLP for the above described services for the 2020-2021 fiscal year.

5. Approval of a Letter of Agreement with R.S. Abrams & Co., LLP for External Auditing Services for the 2020-2021 Fiscal Year (Enclosure)

MOTION: The Board of Education, with the recommendation of the Audit Committee, hereby accepts the proposal from R.S. Abrams & Co., LLP for external auditing services at a cost not to exceed \$40,200 for the 2019-2020 fiscal year, and
BE IT FURTHER RESOLVED that the Board of Education authorizes the Board President and Deputy Superintendent to execute a letter of engagement between the Board of Education and R.S. Abrams & Co., LLP for the above described services for the 2020-2021 fiscal year.

6. Appointment of Chair of District Audit Committee

MOTION: The Board of Education of the Manhasset Union Free School District hereby appoints Paul Baumgarten as chair of the District Audit Committee for the 2020/2021 school year.

7. Resolution Adopting Settlement (Enclosures)

BE IT RESOLVED that the Board of Education of the Manhasset Union Free School District hereby approves the terms and conditions of the settlement agreement and general release between the District and the Defendants named in Confidential Attachment "A," in the proceeding brought by the Board of Education and pending in the New York Supreme Court County of Nassau under Index Number 608838/2019.

BE IT FURTHER RESOLVED that the Board of Education authorizes the President of the Board to execute the stipulation of settlement and general release as approved on the Board's behalf.

8. Resolution to Excess Math Textbooks

MOTION: The Manhasset Union Free School District Board of Education has determined that the Math books listed below are obsolete and cannot be salvaged or utilized effectively

or economically by the District, and authorizes the Math books to be discarded, sold, or donated in whatever way the District sees fit.

Book Title	Publisher	Quantity	Copyright Date
Calculus: Graphical, Numerical, Algebraic: 4 th Edition	Prentice Hall	75	2012
Integrated Mathematics Course I	Amsco	30	1995
Integrated Mathematics Course II	Amsco	30	1990
Integrated Mathematics Course III	Amsco	30	1991
McDougal Littell Algebra I	McDougal Littell	97	2001
New York Integrated Algebra	Prentice Hall	100	2009
Calculus Early Transcendentals 7 th Edition	Wiley	105	2001
Calculus 6 th edition	Wiley	40	1998
PreCalculus with Limits: A Graphing Approach	Houghton Mifflin	130	2005
The Practice of Statistics: 2 nd Edition	WH Freeman	50	2002
Brief Calculus: An Applied Approach	Houghton Mifflin	25	2006
New York Mathematics Applications and Concepts Course 3	Glencoe/McGraw-Hill	225	2005
New York Geometry	Pearson Prentice Hall	356	2007
West's Business and Personal Law	Thompson	20	1993
Marketing Essentials 2 nd Edition	McGraw-Hill	35	1995

9. Resolution to Excess Refrigerator from the Secondary School Cafeteria

MOTION: The Manhasset Union Free School District Board of Education has determined that the 2-door refrigerator with bar code number 110226 is obsolete and cannot be salvaged or utilized effectively or economically by the District, and authorizes the refrigerator to be discarded or donated in whatever way the District sees fit.

10. Resolution to Excess Oven from the Secondary School Cafeteria

MOTION: The Manhasset Union Free School District Board of Education has determined that the single stacking oven with bar code number 20100180 is obsolete and cannot be salvaged or utilized effectively or economically by the District, and authorizes the oven to be discarded or donated in whatever way the District sees fit.

11. Approval of Warrant and Wire Report for the Period Ended September 2020

(Enclosure)

MOTION: The Board of Education of the Manhasset Union Free School District approves the Warrant and Wire Report for the period ended September 2020.

MOTION: The Board of Education hereby unanimously approves the consent agenda.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

K. Upcoming Items of Interest

Upcoming Board of Education Meetings

Date	Day	Meeting	Location	Time
November				
5	Thursday	Board Meeting	*	8:00 pm
18	Wednesday	Board Meeting	*	8:00 pm
December				
3	Thursday	Board Meeting	*	8:00 pm
17	Thursday	Board Meeting	*	8:00 pm

Upcoming Board Policy Meetings

Date	Day	Meeting	Location	Time
October				
23	Friday	Policy Meeting	*	8:30 am
30	Friday	Policy Meeting	*	8:30 am
November				
6	Friday	Policy Meeting	*	8:30 am
13	Friday	Policy Meeting	*	11:00 am
20	Friday	Policy Meeting	*	8:30 am
December				
4	Friday	Policy Meeting	*	8:30 am
11	Friday	Policy Meeting	*	8:30 am
18	Friday	Policy Meeting	*	8:30 am

***Due to Covid-19 restrictions, meetings will continue to be held via Zoom Video Communications or other similar platform.**

L. Open Discussion: Participants were invited to ask questions and make comments.

M. MOTION TO ADJOURN MEETING

On motion duly made at 9:57 p.m., the Board adjourned the Regular Meeting.

MOTION: The Board of Education hereby adjourns the Regular Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

Respectfully submitted,
Christine N. Michelen, District Clerk